



Maha Rashtra Apex Corporation Limited
[CIN: L85110KA1943PLC001177]

ARCHIVAL POLICY

1. Introduction:

Sub-Regulation 8 of Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“**Listing Regulations**”) requires every listed company to formulate an Archival Policy.

The Board of Directors (“**the Board**”) of Maha Rashtra Apex Corporation Limited (“**the Company**”) has adopted this Archival Policy (“**Policy**”) at its meeting held on February 13, 2018. The Board may review and amend this Policy from time to time. The Policy shall be effective from the date of approval by the Board.

2. Purpose & Scope:

The purpose of this Policy is to determine the period of record keeping and preservation of the physical as well as electronic records of the Company. Pursuant to Regulation 30 of the Listing Regulations, every listed company shall disclose on its website all such events or information which has been disclosed to stock exchange(s), and such disclosures shall be hosted and retained on the website of the Company for a minimum period of 5 (five) years and thereafter, as per this Policy. This Policy defines the time period for which material events likely to affect the working of the Company be disclosed on the Company’s website after the lapse of the aforementioned minimum period of five years.

3. Policy:

Disclosure of all events / information required to be made under the Listing Regulations shall be hosted and retained on the Company’s website for a minimum period of 5 (five) years and thereafter will be archived for a period of 1 year. However, the Board may decide a longer period of time for which such information shall continue to be hosted on the Company’s website depending upon the nature, materiality, impact and relevance of the information.

4. Responsibility of Employee:

All employees are expected to fully comply with this Policy.

5. Limitation and Amendment:

In the event of any conflict between the provisions of this Policy and of the Companies Act, 2013 (and the rules framed thereunder) or the Listing Regulations or any other statutory enactments, rules, the provisions of such Act or Listing Agreement or statutory enactments, rules shall prevail over this Policy. Any subsequent amendment/ modification in the Listing Regulations, Companies Act, 2013 (and the rules framed thereunder) and/or applicable laws in this regard shall be deemed to be covered within this Policy.

6. Disclosure:

This Policy will be disclosed on the Company's website at www.maharashtraapex.com.